

Bond lodgement form

Tenancy Services

- › All sections of this form must be completed to enable smooth processing of information, payment and future refunds
- › Landlords' and all tenants' **signatures must be provided**. Incomplete forms will be returned
- › Complete in a black or blue pen with **CAPITAL** letters if handwriting
- › Read the important information on the back of this form before entering any details

1 If payment is to an existing bond for this tenancy, enter the bond number here:

2 Address of the rented property Property ID (if known):

Room no. (for boarding house or room only tenancy) Unit House no. Street

Suburb City

Building name Postcode

Weekly rent \$ Total bond \$ Total amount enclosed \$

Date tenancy started No. of bedrooms Dwelling type (tick one):
 House/Townhouse Apartment Room
 Boarding house room Bedsit/Flat
See reverse for definitions

3a Landlord details Are you a first time landlord? Yes Landlord ID:

Full name(s) or trading name

Contact phone

3b Landlord address for service Email will be first point of contact if provided

Email

Unit House no. Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Landlord Signatures

Date

4a Tenant 1 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

4b Tenant 1 new address for service Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date

4c Tenant 2 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

4d Tenant 2 new address for service Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date



Additional tenants bond lodgement form **Tenancy Services**

Use this form to provide additional tenants details and attach it to your Bond lodgement form.

1a Tenant 3 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

1b Tenant 3 new address for service

 Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date

2a Tenant 4 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

2b Tenant 4 new address for service

 Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date

3a Tenant 5 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

3b Tenant 5 new address for service

 Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date

4a Tenant 6 details

Full name Bond contribution \$

Are you a first time tenant? Yes Date of Birth (optional) Contact phone

4b Tenant 6 new address for service

 Email will be first point of contact if provided

Email

Room no. (for boarding house or room only tenancy) Unit House no.

Street

Suburb City

PO Box or Private Bag Postcode By signing this form you agree that the information you have provided is true and correct

Signature

Date

